

Blackbushe Airport Out of Hours Flying Policy

1. INTRODUCTION

- 1.1. Blackbushe Airport is an aerodrome with a CAA ordinary license (P693). The aerodrome is licensed for use only by the licence holder and by persons specifically authorised by him.
- 1.2. The airport published opening hours are 07:00 – 18:00 local, 7 days per week. From time to time, the airport may have amended opening or closing hours, and these will be published via NOTAM.
- 1.3. Between the hours of 18:00 local and 22:00 local, the airport is available to any Operator requesting an Extension at least 24 hours in advance, and accepting of the Out of Hours (OOH) charges in the airport published price list.
 - 1.3.1. Any Operator cancelling an Extension after 17:00 local on the day preceding the date of the required Extension will be liable for the OOH charges in full, regardless of any mitigating circumstances.
- 1.4. Fuel facilities for AVGAS 100LL; AVGAS UL91, and Jet-A1 are available between the hours of 08:00 – 18:00 local, 7 days per week. Outside these hours, fuel is available on request, subject to operational restrictions.
- 1.5. Permission to use the Airport outside of the airport published opening hours will be at the Airport Manager's sole discretion and only given subject to the Operator's compliance with the requirements of the Air Navigation Order, Rules of the Air, and this OOH policy. Such Permission will be granted to pilots on an individual basis, not to any group or organisation as a whole.
- 1.6. Any landing or take off from the Airport outside the published opening hours, or extended opening hours will not benefit from the services, (including but without limitation to, the Aerodrome Flight Information Service (AFIS) facilities, Rescue and Fire Fighting Service (RFFS), Aeronautical Ground Lighting (AGL), provided during published opening hours.
- 1.7. The operation of any aircraft on the ground or in the air is prohibited between 22:00 and 07:00 local daily, with the exception of hospital, police, and organ transplant flights. Any operator found to be contravention of this term will be permanently excluded from the airport.

2. ELIGIBILITY

- 2.1. To be eligible to use the airport outside of published opening hours, individuals must satisfy the following conditions:
 - 2.1.1. Hold a valid Blackbushe Airport Identification Card.
 - 2.1.2. Have read, acknowledged, and indicated their acceptance of this policy by selecting the appropriate box on the OOH request form.
- 2.2. The aircraft type operated must have a MTOW of less than 2,501 kg.
- 2.3. The category of flight must not require the use of a licensed aerodrome.
- 2.4. OOH flying activity must be landed no later than the local sunset time + 20 minutes, or 22:00 local, whichever is earlier. For the avoidance of doubt, the sunset time to be used shall be that published by the UK Met Office for Camberley.
 - 2.4.1. Radio transmissions and CCTV will be used to ensure compliance with this rule.
 - 2.4.2. Pilots must remember that the sunset time differs across the country, and must ensure they are familiar with the Blackbushe Sunset time prior to taking off.
- 2.5. Circuit flying, Touch & Go's are not permitted outside of airport published opening hours in order to minimise noise for local residents.
- 2.6. No movements after sunset + 20 minutes of any kind are permitted without AFIS, RFFS, and AGL.

3. OOH PPR REQUESTS

- 3.1. All OOH movements are subject to prior permission request (PPR) on a per flight basis. The operation of any aircraft on the ground or in the air without first seeking PPR, and obtaining approval is strictly prohibited.
- 3.2. PPR must be requested by completing the PPR Form on the company website (www.blackbusheairport.co.uk/oooh). It is imperative this form is used to ensure the correct staff at Blackbushe are notified. Requests via other means will not be accepted.
- 3.3. PPR for an OOH flight must be requested no later than 17:30 local on the day of the flight. The OOH flight must not proceed unless express permission has been received by the airport tower.

- 3.4. Changes to an OOH time to allow for weather or other factors are permitted. The nominated contact person (see section 5) on the ground must be notified of any changes.
- 3.5. If for any reason an operator has been unable to contact the airport, and for safety reasons, is forced to land at Blackbushe Out of Hours, they must immediately report this to the Airport Manager by telephone.
- 3.6. Any failure to report any OOH movement, planned or otherwise, will result in the operator and / or pilot having their OOH privileges removed and / or being excluded from the airport.
- 3.7. Any late running aircraft which has not completed an OOH form necessitating airport staff to remain onsite past closing will be charged a penalty in accordance with the aerodrome price list.

4. OPERATIONAL PROCEDURES

- 4.1. Any flight taking place outside published opening hours must make normal radio calls on the ground and in the air, on the Blackbushe frequency of 122.305, for the benefit of any other traffic in the area. Radio calls may not be acknowledged.
- 4.2. OOH arrivals should join the circuit using the airport standard joining procedures (see Rules & Procedures). Blind calls to "Blackbushe Traffic" should be made, after a courtesy call is made to "Blackbushe Information" to confirm that the Tower is unmanned. Pilots must also keep a good lookout for other traffic in the circuit.
- 4.3. Details of the flight plan must be left with the nominated person. Once the airport has closed, all changes must be communicated to the nominated person.
- 4.4. Operators must contact their nominated person within 30 minutes of landing for both departures and arrivals.
- 4.5. Operators must send a confirmation email (ooh@blackbusheairport.co.uk) or SMS (+44 7710 364 933) once landed to confirm their landing time.

5. ACTIVATION OF THE LFA WHEN ATSU CLOSED

- 5.1. During out of hours operations, aircraft that are able to operate without Blackbushe ATSU being manned may seek to operate. Such aircraft may activate the LFA over the phone (01252 526015) or via the RT with Farnborough Radar on 133.440MHz (or other suitable Farnborough frequency) **prior** to entering the LFA, and shall also declare they have completed their use of the LFA by telephone after landing at Blackbushe or by RT with Farnborough Radar upon leaving the LFA.

6. NOMINATED CONTACT PERSON

- 6.1. All OOH flights must nominate a contact person responsible for ensuring the safe arrival / departure of the aircraft. The operator must notify the airport of their nominated person, and their telephone number.
- 6.2. The nominated person must have read this OOH and be aware of their obligations under it. The responsibility of ensuring this falls to the operator.
- 6.3. The nominated contact is responsible for:
- 6.3.1. Calling Emergency Services on **999** in the event they become aware of an incident or accident on the runway or surrounding area.
- 6.3.2. Calling the NATS Swanwick Watch Manager in the event the aircraft is overdue. An aircraft is overdue when it has not landed within 30 minutes of it's last known ETA.
NATS Swanwick Watch Manager:
+44 1489 612420
Alternatively, contacting the Distress and Diversion Emergency Centre on
+44 1489 612 406
- 6.3.3. In the event of either of the above, contacting the Airport Manager to ensure they can enact the Airport Emergency Response Plan.
Airport Manager: **+44 1252 471 307**
This number will at all times divert to the Airport Manager's mobile, or his nominated deputy.

7. AGREEMENT

- 7.1. The Operator understands and accepts that when operating at Blackbushe Airport outside the published operational hours as published in the UK AIP, or by NOTAM, that AFIS, RFFS, AGL, and all other facilities will be unavailable, and that the aerodrome will in such circumstances be unavailable to aircraft requiring a licensed aerodrome within the provision of Article 208 of the Air Navigation Order.
- 7.2. The Operator agrees that no claim will be made against Blackbushe Airport Ltd, or any subsidiary, holding company, or affiliated company or any of their respective servants or agents.
- 7.3. Where the Operator or any person on his behalf or for whom he is responsible causes death, personal injury or loss or damage of any kind whether direct or indirect as a result of any negligence, breach of contract or breach of statutory duty while at the Airport, the Operator shall indemnify and keep indemnified the Company in respect of any claim or claims arising therefrom.